



MINUTES

BOARD OF DIRECTORS WORK SESSION

Wednesday, March 15, 2023, 2pm

WC Auditorium / Zoom

Directors Present: Kathi Bachelor (President), Donna Coon (Vice President), **Bart Hillyer (Secretary), Carol Crothers (Treasurer), Jim Carden (Assistant Treasurer), Nancy Austin, *Barbara Blake, Ted Boyett, Beth Dingman, Steve Gilbert, Bev Lawless, Scott Somers (non-voting)

Absent: Laurel Dean (Assistant Secretary)

Staff Present: David Jund (Facilities Director), Nanci Moyo (Administrative Supervisor), David Webster (CFO), Natalie Whitman (COO), Kris Zubicki (Member Services Director)

Visitors: 8 including support staff

AGENDA TOPIC

1. Call to Order / Roll Call

President Bachelor called the Work Session to Order at 2:04pm. Secretary Hillyer called the role.

2. Amend / Approve Agenda

MOTION: Director Carden moved, Director Dingman seconded to approve the Agenda.

Passed: unanimous

*Director Blake arrived at 2:12pm

3. Discuss 2023 Draft Work Plan

Highlights of Board discussion and consensus of changes to areas of the Work Plan:

- The Work Plan is tied to the Strategic Plan and the numbers to the left reference the Strategic Plan. The Strategic Plan addresses the Board's priorities.
- Slight word change: Administration – 5.2.3 – Work with Board of Directors and consultant on comprehensive review and improvements, of and to Committees, to specifically include purpose, mission, and responsibilities, any processes committees must follow, member terms, and appointment process.
- A Work Session is scheduled in May for this discussion of Committees and Board.
- Remove Brown Dog Policy Governance Training: Administration – 5.4.1 – Seek additional Board and staff training opportunities such as Roberts Rules of Order and Alexander Carrillo Consulting.

- Move from Human Resources to Administration: Administration – 5.3.2 – With the Board of Directors, develop a Board (or committee) ad-hoc committee to evaluate GVR’s need for volunteers, assess the resources necessary to manage a volunteer pool, and develop associated policy recommendations.
- Add: Communications – 3.4.3 – Develop a monthly report for Board and members to include monthly data reports and project updates to include progress and dollars spent to date.
- Change: Facility – 1.2.4 – With appropriate committee and Board approval, improve and approve the Club request form. Removing – implement CPR Form for both Capital and Club requests.
- Suggestion: Facilities – 1.4.1 – Supply vending machines instead of a vendor for coffee and snacks.
- Facilities – 4.2.2 – only use hybrid or electric vehicles when it makes sense financially.
- Addition: Finance – 4.3.4 Provide annual primer on reading financial statements.

**Director Hillyer left at 3:06 pm

4. Discuss Recommended Amendments to CPM Part 7

- Director Coon spoke on the changes to Corporate Policy Manual Part 7 Communications. Part 7 is about communication with members, media, staff and Board.
- Board Affairs Committee approved recommendation to the Board of Directors, Part 7 Communications at the February 14, 2023, meeting after being reviewed by GVR’s attorney.
- Part 7 Communication comes before the Board for approval at the Regular Meeting on March 22, 2023.

5. Adjournment

MOTION: Director Crothers moved, Director Boyett seconded to adjourn the meeting at 4:02pm.

Passed: unanimous